

# American Century Services, LLC

## Business and Retirement Services 2020 § 408(b)(2)

### Service Provider Disclosure for Qualified Retirement Plans – Part I

This document is being provided to you pursuant to regulations issued under § 408(b)(2) of the Employee Retirement Income Security Act of 1974, as amended (“ERISA”). As a covered service provider for your ERISA qualified retirement plan, American Century Services, LLC is required to make certain disclosures about its services, expenses and fees. If you have questions about these disclosures, please contact Business and Retirement Services at 1-800-345-3533.

#### Base Services and Fee

The following base services are offered to all plans for an annual *Service Fee* of \$25\* per participant:

- Each participant, beneficiary and alternate payee will have his or her own separate account and will receive a quarterly statement.
- Participants can check account balances, fund prices and performance at [americancentury.com](http://americancentury.com) or through our automated telephone line.
- Each participant's fund allocation instructions will remain on file for all future contributions until new instructions are received from the participant or plan trustee.
- Plan sponsors receive a quarterly financial report that details the previous quarter's transaction activity.
- Plan sponsors have access to a dedicated team of Business Retirement Specialists.
- Plan sponsors can monitor plan activity and request plan reports through Plan Sponsor Access at [americancentury.com](http://americancentury.com).

#### Optional Services at No Additional Cost

The following optional services are offered to all plans at no additional cost. If the plan sponsor elects, American Century Services, LLC will:

- Provide prototype plan documents.
- Issue and file all Forms 1099-R as required by the IRS.
- Withhold the applicable amount of federal income tax and mandatory state withholding tax.
- Make benefit payments directly to the participant, beneficiary, and alternate payee or to another eligible retirement plan for a direct rollover.

#### Optional Services with Fees

The following optional services are offered to all plans for an additional fee:

- *Loan Set up/Origination Fee.* A one-time fee of \$75 is charged for each loan established for a participant. The fee is added to the amount of the loan.
- *Loan Maintenance Fee.* A \$25 annual fee is charged for each loan maintained for each participant. The fee is automatically deducted proportionately from the participant's accounts based on assets and money sources.
- *Return Investment Fee.* American Century Services, LLC may charge a \$10 fee when investments are returned due to various reasons such as stop payment, insufficient funds, or irregularities including but not limited to a questionable signature.
- *Research Fee.* American Century Services, LLC reserves the right to charge \$30 per hour for extensive research if the information requested is not readily available.
- *Participant Disclosure Service.* For a \$75 annual fee per plan, American Century Services, LLC offers a Participant Disclosure Service that is intended to comply with the Department of Labor's ERISA § 404(a) participant fee disclosure rules. This service is not available to plans established through a financial professional.

*continued on next page*

The responsibility of American Century Services, LLC extends only to the performance of the specific services and functions enumerated in this disclosure document and those elected by the plan sponsor on the Retirement Plan Services Application ("RPSA") and the Loan Servicing Agreement ("LSA"), as applicable. The responsibility for any services and functions not enumerated in this disclosure document and not elected by the plan sponsor on the RPSA and LSA, as applicable, are retained by the plan sponsor.

American Century Services, LLC does not serve as a fiduciary of the plan and is not the plan administrator or named fiduciary as defined under ERISA. However, an affiliate of American Century Services, LLC may be considered an investment advice fiduciary to the extent it provides investment recommendations with respect to the selection of underlying investment options by the plan or its participants. American Century Services, LLC has no discretion to interpret provisions of the plan or to determine eligibility, participation, vesting, or the right to receive benefits or the amount of any such benefits, under the plan. American Century Services, LLC does not serve as an investment manager as that term is described by ERISA, or provide legal, accounting, full-service recordkeeping or actuarial services.

## Cost Estimate

Pursuant to Department of Labor regulations, we are required to disclose to you a good faith estimate of the cost of recordkeeping\*\* your plan. Based upon an analysis of American Century Investments' Activity Based Cost Accounting

System, we estimate that the cost of servicing your plan is 21 basis points. The Activity Based Cost Accounting System is based upon data collected from internal surveys, statistics, and management estimates. It is reconciled with the company's audited financial statements. Please note that the 21 basis points cost is not an additional cost or fee to you or your plan participants. Rather, these costs are covered out of the investment management fees paid on the American Century Investments mutual funds included in your plan's investment lineup, as well as any fees you pay to us for plan-related services.

## Investment-Related Information

Investment-related information, including fund fee and expense information, is part of this § 408(b)(2) disclosure and has been provided to you on a separate document titled 2020 § 408(b)(2) Service Provider Disclosure - Part II, which is available on our website at [americancentury.com/qrp\\_disclosure](http://americancentury.com/qrp_disclosure). Please be sure to review both Part I and Part II of this § 408(b)(2) disclosure.

*\* The \$25 is waived for certain plans, as negotiated with the plan sponsor. The Service Fee is \$15 for plans using load shares.*

*\*\* Recordkeeping services are defined by the Department of Labor as services related to plan administration, including processing of participant and beneficiary transactions and maintenance of participant and beneficiary accounts, records and statements. Please note that American Century Services, LLC is not a full-service recordkeeper and does not act as a full-service recordkeeper for your plan. Refer to this disclosure document or your service agreement (if applicable) for a full description of the services American Century Services, LLC provides.*

